

**Park City School District  
April 26, 2016  
Regular Session 3:00 PM**

**Members present**

Tania Knauer, Nancy Garrison, Philip Kaplan, JJ Ehlers and Julie Eihausen

**Staff Present:**

Ember Conley, Todd Hauber, and Lorie Pearce

**Call to Order**

Board President Knauer called the meeting to order at 3:03 PM. Mr. Todd Hauber led the pledge of allegiance.

**Consent Calendar**

**Member Ehlers made a motion to approve the Consent Calendar as read. Member Garrison seconded the motion. Motion passed unanimously.**

- A. Closed Minutes of March 15, 2016
- B. Regular Session Minutes of March 15, 2016
- C. Work Session Minutes of April 12, and April 19, 2016
- D. Retreat Minutes of March 15, 2016
- E. Account Payable Registers of March 15, March 21, March 29, April 4, April 12 and April 18, 2016
- F. March Revenue and Expenditures
- G. Out of State Travel Requests
- H. School Community Council/School Land Trust Plans 2016-2017
- I. Professional Development Reports
- J. Minutes from Latino Advocacy

**Reports**

FY17 Budget Overview

Business Administrator, Todd Hauber, presented the FY2017 draft budget. Property taxes will be growing this year and the general fund will increase by approximately \$680,000 of new revenue for the district. State funding has also increased due to the 3% increase in the WPU. General Fund or Rainy Day money is \$6.3M which is one time money.

Superintendent Conley discussed expenditures. For elementary schools she is requesting an additional 14.0 in licensed professionals and 12.0 in classified staff. School by school information:

MPES will increase to 22.13 from 19.13 FTE's. This will move MPES to a four-section class for Dual Immersion to move it to a 50-50 model.

PPES will increase by 1 FTE in kindergarten.

JRES will increase by almost 3 FTE's. Staff will be added in Kindergarten, 1st grade and 5th grade. A half time STEM teacher will also be added.

TES will increase by 2 FTE's. Staff will be added to kindergarten, and one FTE at 4th grade.

Secondary schools increase of 4.32 licensed and 1.0 classified.

Ecker hill will remain almost the same; TMJH will increase by 3.0 FTE's and a slight increase at the Learning Center.

Licensed professionals increase to 2.67, which is a counselor and nurse increase.

Classified includes an additional of 2.50 FTE's with .50 being an increase to move the communications specialist to a full time position.

FY2016 allocations were 64.2% for non-instructional and with the draft budget information, we would move towards 64.7%.

With decisions made to this point, she will be recommending a budget decrease of approximately \$500,000. With the adjustments, it is being recommended that a roving maintenance and roving custodian be hired, as this is a critical need.

Dr. Conley said that while we are restructuring administrative duties in some other areas, we need to make sure our student's needs are being met.

### **Decision**

#### PCHS School Community Council Plan

PCHS Principal, Bob O'Connor presented his revised SCC plan for FY2015-2016 and FY2016-2017. The amendments were needed for the FY2015-2016 plan, due to more money being allocated from the state office.

**Member Ehlers made a motion to approve the amended 2015-2016 PCHS SCC Plan. Member Garrison seconded the motion. Motion passed unanimously.**

**Member Ehlers made a motion to approve the 2016-2017 PCHS SCC Plan. Member Kaplan seconded the motion. Motion passed unanimously.**

**Member Ehlers made a motion to move 5.02 Superintendent Report to the next item on the agenda. Motion seconded by Nancy Garrison. Motion passed unanimously.**

### **Reports**

#### Superintendent Report

Superintendent Conley presented her monthly report, which included a review of the Shared Vision for Student Learning, Mission and Vision statement and evaluations.

Educator Excellence awards were presented on Friday.

Both TMJH and PCHS took a group of students who are potential first generation college students to visit various colleges.

Julie Hooker was awarded the Huntsman Junior High Teacher of the Year.

Superintendent Conley also recognized National Board Certified Teacher Nancy Krivick.

Superintendent Conley and Principal Shawn Kuennen recognized employees from Jeremy Ranch Elementary School.

Licensed employee of the month - Patti Davis. Patti is finishing her 46 year of teaching with 21 of those in the Park City School District.

Classified employee of the month - Lisa Rasch. Lisa is preschool teacher at JRES.

**Member Ehlers made a motion to move 5.01 to next on the agenda. Member Kaplan seconded the motion. Motion passed unanimously.**

#### Monthly Reports PCEA, PCCEA, Student Council, Board Members

PCEA-Sam Thompson and Renee Pinkney presented information from PCEA. The teacher feature for the month is Julie Hastings from MPES. She has been a teacher in the district for 12 years. Julie is an educator of many talents. Julie is a self-proclaimed organizational nut.

Celebrations: Heidi Matthews won the UEA Election

Julie Hooker won the Huntsman Award

LPA Negotiation Loop out coming up

Insurance negotiations update. Meeting held April 25 and teachers will vote on the proposal April 27.

#### Concerns:

Would like the MindSet survey results.

Concerns about PGP's as a formative process. Policy 7170 should be reviewed and they would like to be part of that.

Teachers are concerned about Galileo.

Realignment, teachers are asking about a timeline.

Reading Plan Implementation, appreciate meeting with Dr. Conley and Board Members to discuss the reading plan changes.

Teacher retention is a concern in future years, because people are not going into education. We want to continue to look at how we are supporting teachers in the early years.

PCCEA-Ali Gallagher very happy to have Heidi Mathews as the new president. She is an advocate for education support specialist. PPES Para professional was awarded UEA para professional for the year. Co-President Amy Jones left for another job outside of the district. Elections for the new leadership will be the last week of May. The professional agreement committee will meet later this week.

Student Council - Alizah Folau Prom is this Saturday, and only 27 days until graduation.

## **Decision**

### Legal Reimbursement

Member Garrison said that due to Board Members having to hire legal council to represent them for unfounded claims made by community members in an effort to defeat the bond, those members should be reimbursed.

Member Kaplan said that this is good practice, because we want to attract the best people to serve on this body and this may deter others from serving on this Board.

**Member Garrison made a motion that the Board of Education Members be reimbursed for legal fees for an investigation that was unfounded. Member Eihausen seconded the motion. Motion passed unanimously.**

### 2016-2017 Fee Schedule Adoption

The 2016-2017 Fee Schedule is before the Board for adoption.

**Member Ehlers made a motion to accept the fee schedule with the change of the ineligible bus fee from \$200 to \$0. Member Garrison seconded the motion. Motion passed unanimously.**

### Mental Health Awareness Resolution

Counselors at all of the schools in the district have asked that May be declared as Mental Health Month. Various programs are being planned for the community to get involved.

**Member Garrison made a motion to adopt a resolution to adopt May as Park City School District's Mental Health Awareness Month. Member Ehlers seconded the motion.**

**Member Ehlers made a motion to move the JRES PLC update to the next agenda item on the agenda. Member Kaplan seconded the motion. Motion passed unanimously.**

## **Reports**

### Jeremy Ranch Elementary-Professional Learning Communities Update

JRES Principal, Shawn Kuennen, presented the English Language Arts standards at his school. Alone we can do so little; together we can do so much. We look for opportunities to create writing prompts that utilize the module's text and close-reading instruction with our PLC goals, core standards and SAGE expectations.

#### ELA Growth Results Galileo 2015

2nd grade: 25.7%

3rd Grade: 14%

4th Grade: 2.9%

5th Grade: 1.5%

#### 2016 Results

2nd Grade: 27.1%

3rd Grade: 34.5%

4th Grade: 17.8%

5th Grade: 9.3%

## **Public Comment**

Dani Martin-Supports Learning Center Teachers. Social Studies and Math teachers are being let go and she doesn't think this is fair. Before she starting attending school at the LC, she struggled with school, her teachers have changed this. The Math teacher was awarded Teacher of the Year. Both teachers are very kind and caring. Math teacher and Social Studies teachers at the LC are the best that they have had for years, so why are we getting rid of them? As the customers of the school, they should have a say in who gets to teach them.

Victoria Trejo-Two of our best teachers at the LC are being fired. Appreciates the help that she was given this year at the LC. We should keep helpful teachers that care.

Melissa - These teachers have helped the LC be what it is suppose to be; a more comfortable environment than the high school. Why do we have LC is the learning and structure is going to be like the high school. Sometimes as unique learner we need teachers like them.

Alex Sexton-Here to discuss the disappointing loss of the Math and Social Studies teachers at the LC. Before going to the LC he struggled with Dyslexia. These teachers are always there to help before and after school. These teachers love teaching and make it a fun learning environment.

Makenzie Ufich- Graduated last year, but when she was there she had two different math teachers and three different social studies teachers. These teachers connect with their students and we enjoyed their classes. Wanted to ditch before she had these teachers. She cares about the future of other students at the LC.

Michael Santy- PCHS graduate last year. He had these teachers, and they made the biggest impact on him. Before they came, he hated school and he didn't want to be there. He also had three different social studies teachers and two different math teachers while he was at the LC.

## **Decision**

Authorization to form a Board Advisory Committee

**Member Ehlers a motion to form an AdHoc Board Advisory Committee to develop a middle level curriculum model that represents Utah State Office of Education Curriculum Standards, national educational trends, the Dual Language Program Model, and to better understand the pros and cons of a 5/6 school and a 7/8 school. Member Kaplan seconded the motion. Motion passed unanimously.**

Discussion:

Member Garrison would like parameters put into place similar to the PCHS Design Team constraints. Member Kaplan would like the committee to come back to the Board with research based information for K-6, 5-6, or 7-8 combinations. Member Eihausen feels that Master Planning already addressed this issue and presented their recommendation to the Board. Member Garrison is not interested in the needs of a building the direction of the motion is to focus on programming, and curriculum and that is the fundamental foundation that will lead to recommendation about where and how those grades are located. Member Knauer feels that for due diligence, we need to look at this and have a group that is pulling together information and have community forums or town halls to let the community know what we are looking at.

## Capital Outlay

The Board has reviewed the capital outlay requests, and it is now before them for approval.

**Member Ehlers made a motion to approve the Capital Outlay expenditures as outlined in Board Docs. Member Kaplan seconded the motion. Motion passed unanimously.**

Insurance Rates

**Member Ehlers made a motion to remove Insurance Rates from the agenda. Member Kaplan seconded the motion. Motion passed unanimously.**

**Member Ehlers made a motion to move 9.01 Facilities Decisions up on the agenda. Member Garrison seconded the motion. Motion passed unanimously.**

## **Decisions**

### Facility Decisions

a. The Board will activate the PCHS Design Team to begin programming for the high school expansion.

A chairman has been appointed and parameters have been discussed. Student, community, teachers and parents are on this committee. Member Kaplan is concerned about the quality of the leadership of this committee, which is critical.

**Member Ehlers made a motion to activate the PCHS Design Team as presented. Member Garrison seconded the motion.**

Discussion:

Member Eihausen would like to see some parameters put into place for the committee. Superintendent Conley explained how the committee will function with a chair, secretary, and minutes to be posted. Member Kaplan would like to start a

discussion on the process. Superintendent Conley reviewed the timeline and asked what additional information the Board would like to include.

**Member Garrison made a motion to approve the PCHS Expansion Team Charter as presented. Member Eihausen seconded the motion.**

**Member Eihausen made a motion to amend the motion to include the steering committee that has the responsibility to compile and present the agenda with a process for input from design team members. The design team should come back with several options. Member Ehlers seconded the motion.**

**Member Ehlers made a motion to amend the motion and add the Learning Center as part of the needs assessment. Member Eihausen seconded the motion.**

**Member Eihausen made a motion to amend the motion to adopt a decision-making process and use the Master Planning as the foundation as a resource document. Member Ehlers seconded the motion. Motion passed unanimously.**

**Member Ehlers made a motion to move 6.02 STEM Update to the next agenda item. Member Kaplan seconded the motion. Motion passed unanimously.**

## **Reports**

### Update to the District Learning Plan-STEM Focus

#### Coding Curriculum

Grant Smith presented a quick overview of the 1st grade Coding Pilot Program. In the new economy, computer science isn't an optional skill. When students learn to code they become better thinkers' problems solvers and communicators. In coding class there are two types of lessons, unplugged and computer based. This initiative will expand to K-2 grade next year.

### NAPE National Alliance for Partnerships in Equity.

Dr. Kathleen Einhorn presents a STEM Update including NAPE, PACE, and 6-8 grade in Science.

The mission of NAPE is to make sure as kids move up; there are equitable opportunities for all of our students.

Project funded through National Science Foundation-PCSD and UVU

Purpose is to create equity in STEM opportunities for females and minorities

Data shows increases in female participation - next focus on our minority students

Expanding in Utah-Weber State and Ogden- and 5 state coalition

#### PACE Program

All students participate in STEM classes on a monthly rotation schedule. PACE activities include:

M Cubed Mathematics

Online Math league, Wordmasters, National Geographic Bee

Debate-5th grade

Critical thinking and creativity K-1

#### 6-8 Science Standards

Charlie Matthews is working with Dr. Einhorn on the 6-8 science standards. Charlie has been teaching the elementary STEM endorsement class. These teachers have one more year to earn their endorsement. Plan is being drafted for the implementation activities for the 2016-2017 year.

## **Decisions**

### Facility Decisions

#### b. RFP for Architect and Engineering

RFP for Authority to move to RFP for Architecture and Engineering firm to work with the PCHS Design Team.

**Member Ehlers made a motion to draft an RFP for Architecture and Engineering for PCHS. Member Garrison seconded the motion. Member Ehlers made a motion to amend her motion to give authority to move to RFP for architecture and Engineering. Member Garrison seconded the motion. Member Ehlers made a motion to amend the amendment to read to give authority to RFP for architecture and Engineering. Member Garrison seconded the motion. Motion passed unanimously.**

c. RFP for contracting services for PCHS expansion

Authority to move to RFP for a contracting service firm to work with the PCHS Design Team

**Member Ehlers made a motion move to RFP for contracting services for PCHS. Member Eihausen seconded the motion. Motion passed unanimously.**

d. Designation of Construction Manager

Board will acknowledge previous decision to designate Todd Hansen as the PCSD Construction Manager.

**Member Garrison made a motion to designate Todd Hansen as our Construction Manger for the PCHS expansion. Member Eihausen seconded the motion. Member Eihausen made a motion to amend the motion to not be project specific. Member Kaplan amended the amendment to read to include PCHS expansion, new elementary school or expansion, output of the task force to the extent something is built on our property and the demolition of TMJH. Member Garrison seconded the motion. Motion passed unanimously.**

e. TMJH Demolition Timeline

Options include:

Trailers for 9th grade students

Trailers at the elementary schools

This item will be moved to another agenda.

## **Reports Continued**

### Committee Updates

Member Eihausen gave a brief update to the Recreational Board Master Planning. The Kearns Campus will be added to their discussion. Public meeting will be on May 25 11:00-1:00 at Basin Rec and from 5:00-7:00 at PCMARC. Committee will meet on June 1 to review the information. Draft plan options will be posted by June 29. A public meeting will be held Wednesday, April 27, from 5:30-7:30 at Park City High School.

## **Policies for Discussion**

Policy 7060 Sick Leave Bank

The Board discussed Policy 7060 Sick Leave. Dr. McConnell explained that the rational for this change is that this is a bridge to disability so he feels that the change to the policy is more in line with what other districts are doing.

Policy 7160 Orderly Termination

The Board discussed Policy 7160 Orderly Termination. Dr. McConnell explained that one change is a recall from two-year to a one-year period. The industry standard is one-year.

Policy 10010 Safe Schools

Policy 10010 Safe Schools was before the Board for discussion. This policy will move forward for posting.

## **Policies for Posting**

Policy 2030 Board Policy Development

**Member Eihausen made a motion to post Policy 2030 Board Policy Development and add “minutes shall be taken and available for review by request”. Member Ehlers seconded the motion. Motion passed unanimously.**

Closed Session

Decision Personnel

**Member Ehlers made a motion to go into Closed Session for the purpose of discussing personnel and negotiations. Member Eihausen seconded the motion. Roll call vote. Motion passed unanimously.**

**Member Ehlers made a motion to approve personnel recommendations. Member Eihausen seconded the motion. Motion passed unanimously.**

## **A. Recommendations to Hire**

### **LICENSED**

**Name**

Pam Cernjul

**Location**

MPES

**Position**

Kindergarten Teacher

**FTE**

Full-time

Ashley Irwin	PPES/MPES	Speech Language Pathologist	Full-time
Charles Bohler	JRES	4 <sup>th</sup> Grade DLI French Teacher	Full-time
Allison Bowers	JRES	Kindergarten Teacher	Full-time
Blandine Roux	JRES	1 <sup>st</sup> Grade DLI French Teacher	Full-time
Julie Yaeger	JRES	Kindergarten Teacher	Full-time
Christine Chene	TSES	3 <sup>rd</sup> Grade DLI French Teacher	Full-time
Vanessa Jordan	TSES	Special Ed. Teacher	Full-time
Brad Gannon	EHMS	CTE Teacher	Full-time
		Exploring Technology College & Career Awareness	
Shea Klinghoffer	EHMS	Library/Media Specialist	Part-time
Richard Marshall	EHMS	CTE Teacher	Full-time
		Digital Design/College & Career Awareness	
Katherine McGinn	EHMS	Language Arts	Full-time

#### **CLASSIFIED**

<b><u>Name</u></b>	<b><u>Location</u></b>	<b><u>Position</u></b>	<b><u>FTE</u></b>
Vincent Hess	AQUATICS	Supervisor	Part-time
Garrett Jensen	AQUATICS	Lifeguard, Instructor	Part-time
		Supervisor	
Trevor Malpede	AQUATICS	Lifeguard, Instructor	Part-time
		Supervisor	
Kyle Schwalbe	AQUATICS	Lifeguard, Instructor	Part-time
		Supervisor	
Liliana Tyler	AQUATICS	Lifeguard, Instructor	Part-time

#### **Other Business Items**

Member Eihausen reported on three SCCs. Feedback from SCC is that the board does not know what it is doing.

Adjourn

**Member Ehlers made a motion to adjourn to Work Session on May 3, 2016 at 9:00 a.m. Member Eihausen seconded the motion. Motion passed unanimously.**

Meeting adjourned at 9:25 p.m.

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Tania Knauer, President

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JJ Ehlers, Member

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Philip Kaplan, Member

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Nancy Garrison, Member

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Julie Eihausen, Member

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Todd Hauber, Business Administrator